



LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

**DOCUMENT CHECKLIST**

Please see the chart below for a list of documents that are accepted for each eligibility criterion.

ELIGIBILITY CRITERIA	DOCUMENTATION ACCEPTED
<p><b>VERIFICATION OF IDENTITY</b></p> <p>(Expired ID's are still accepted within a year of their expiration dates, and for seniors over 60 years old expired ID's are valid regardless of their expiration dates)</p>	<p>Applicant must provide one of the following accepted forms of ID matching name on LIHWAP application:</p> <ul style="list-style-type: none"> <li>• State identification (ID) card</li> <li>• Tribal identification (ID) card</li> <li>• Driver's license</li> <li>• U.S. passport or passport card</li> <li>• U.S. military card (front and back)</li> <li>• Military dependent's ID card (front and back)</li> <li>• Permanent Resident Card</li> <li>• Certificate of Citizenship</li> <li>• Certificate of Naturalization</li> <li>• Employment Authorization Document</li> </ul>
<p><b>JURISDICTION</b></p> <p>(MAAC is the service provider for certain zip codes. Visit our website to review the list of zip codes in our service area: <a href="https://MAACproject.org/LIHWAP/">https://MAACproject.org/LIHWAP/</a>)</p> <p><i>Important note:</i> your water and/or wastewater provider must also be enrolled in LIHWAP</p>	<ul style="list-style-type: none"> <li>• ID or water/wastewater bill with address located in MAAC's service area</li> </ul>
<p><b>PAST DUE DEBT</b></p> <p>(Must have past due balance on the water/wastewater account or if utilities are included in rent, must have past due rent)</p>	<ul style="list-style-type: none"> <li>• Water and/or wastewater bill with past due balance</li> <li>• Delinquency notice</li> <li>• <u>If utilities are included in rent</u>, past due rent notice</li> </ul>
<p><b>INCOME</b></p> <p>(Household income is at or below 60% of the State Median Income: <a href="https://www.csd.ca.gov/waterbill">https://www.csd.ca.gov/waterbill</a> OR a member of the household is a current recipient of CalFresh, CalWorks, or LIHEAP (last 120 days))</p> <p><i>Important note:</i> if a member of the household is a current recipient of CalFresh, CalWorks, or LIHEAP (last 120 days) and you submit documentation to verify benefits then you still self-report household income in the application but do not need to verify household income.</p>	<p><i>Household income verifying documents:</i></p> <ul style="list-style-type: none"> <li>• Last two paystubs</li> <li>• 2021 tax returns or Form W-2</li> <li>• Unemployment benefits letter</li> <li>• Other unearned income documents such as SSI benefit letter</li> </ul> <p><u>OR</u></p> <ul style="list-style-type: none"> <li>• LIHEAP benefit approval letter</li> <li>• CalFresh benefit letter</li> <li>• CalWorks benefit letter</li> </ul>
<p><b>ADDITIONAL DOCUMENTATION IF UTILITIES IS INCLUDED IN RENT</b></p>	<ul style="list-style-type: none"> <li>• Rental/lease agreement; applicant must be listed in the rental/lease agreement</li> <li>• Water and/or wastewater bill for the property occupied by the applicant; must request the bill from the landlord</li> <li>• Landlord Agreement completed and signed by the landlord; agreement form was attached to the email</li> </ul>