LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

DOCUMENT CHECKLIST

Please see the chart below for a list of documents that are accepted for each eligibility criterion.

<table>
<thead>
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<th>ELIGIBILITY CRITERIA</th>
<th>DOCUMENTATION ACCEPTED</th>
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| **VERIFICATION OF IDENTITY** (Expired ID's are still accepted within a year of their expiration dates, and for seniors over 60 years old expired ID's are valid regardless of their expiration dates) | Applicant must provide one of the following accepted forms of ID matching name on LIHWAP application:  
- State identification (ID) card  
- Tribal identification (ID) card  
- Driver’s license  
- U.S. passport or passport card  
- U.S. military card (front and back)  
- Military dependent’s ID card (front and back)  
- Permanent Resident Card  
- Certificate of Citizenship  
- Certificate of Naturalization  
- Employment Authorization Document |
| **JURISDICTION** (MAAC is the service provider for certain zip codes. Visit our website to review the list of zip codes in our service area: [https://MAACproject.org/LIHWAP/](https://MAACproject.org/LIHWAP/)) | • ID or water/wastewater bill with address located in MAAC's service area |
| **PAST DUE DEBT** (Must have past due balance on the water/wastewater account or if utilities are included in rent, must have past due rent) | • Water and/or wastewater bill with past due balance  
• Delinquency notice  
• If utilities are included in rent, past due rent notice |
| **INCOME** (Household income is at or below 60% of the State Median Income: [https://www.csd.ca.gov/waterbill](https://www.csd.ca.gov/waterbill) OR a member of the household is a current recipient of CalFresh, CalWorks, or LIHEAP (last 120 days)) | Household income verifying documents:  
- Last two paystubs  
- 2021 tax returns or Form W-2  
- Unemployment benefits letter  
- Other unearned income documents such as SSI benefit letter  
OR  
• LIHEAP benefit approval letter  
• CalFresh benefit letter  
• CalWorks benefit letter |
| **ADDITIONAL DOCUMENTATION IF UTILITIES IS INCLUDED IN RENT** | • Rental/lease agreement; applicant must be listed in the rental/lease agreement  
• Water and/or wastewater bill for the property occupied by the applicant; must request the bill from the landlord  
• Landlord Agreement completed and signed by the landlord; agreement form was attached to the email |