



Job Assignment Preferences for Child Development PY 2014-2015

For the 2014/2015 Program Year, MAAC and SEIU, Local 221 have jointly developed a process to assign represented employees to positions and locations for our upcoming program year. This process will supersede any previous transfer request and/or deferred transfer awards.

Employees in the classifications of Co-Teacher, Lead Teacher, Site Lead Teacher, Family Partner, Family Service Worker, Home Base Teacher, Lead Home Base Teacher, Prenatal Home Visitor, and Program Aide are ***REQUIRED to complete and submit a Job Assignment Preferences form no later than June 16, 2014.*** This Job Assignment Preference Form requires employees to state their desired placement for the 2014/15 Child Development Program Year. Employees shall mark their preference of job classification, area of work and worksite, and weeks of work. If the form is not completely filled out, or is not received by the HR office by 5pm June 16, 2014, it may result in a work assignment being made on behalf of the employee without considering their preference.

Personal Information			
Name			
Cell Number	() -	<input type="checkbox"/> Preferred	
Home Number	() -	<input type="checkbox"/> Preferred	
Mailing Address			
Personal email address			
MAAC email address			
Do you have a disability that requires an accommodation? If so please indicate accommodation needed.			
Qualification Information			
Number of ECE/CD and Infant/Toddler attained units	Total # Child Dev. Units <i>not</i> including infant/toddler	Total # of Infant/Toddler units	Total of both, all ECE units
Do you have at least 1 year of infant and toddler experience in a classroom setting?			<input type="checkbox"/> Yes <input type="checkbox"/> No
California Permit Level / Number / Expiration Date	Level	Number	Expiration Date (mm/dd/yyyy) / /
Degrees obtained	<input type="checkbox"/> AA / major in:	<input type="checkbox"/> BA / major in:	<input type="checkbox"/> MA / major in:
Bilingual Skills (<i>English/Spanish</i>)	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
Information on Current Position Held			
Current Worksite	Assigned weeks		
Current Position			

See reverse side for additional information needed.

Details of Preferences for PY 2014-2015	
Preferred Hours per week (Most positions will be 40 hours per week - if you have an interest in working less hours per week, please indicate the number of hours you are interested in working.)	I am interested in working _____ hours per week.
Preferred Job Classification: (example: Lead Teacher, Co-Teacher, FSW) In order of preference	
1.	2.
3.	4.
Preferred work area/location:	
<i>(Rank in order of preference, 1 being most preferred for area, and for worksite)</i>	<p><u>Disclosure #1:</u> All Lead Teacher positions at the Hickory Child Signature Program (CSP) require a BA degree and a State of California Child Development Permit at the Teacher Level. All Co-Teacher positions at the Hickory CSP center require an AA degree.</p> <p><u>Disclosure #2:</u> All Lead Teacher and Co-Teacher 42 week positions in the Head Start/State Blended (CDE) programs require a State of California Child Development Permit at the Associate Teacher Level.</p>
<u>Rural</u> _____ # of Area Choice	Rural area includes Rincon, Pauma, Fallbrook Street, Fallbrook View # of Worksite Choice in Area _____ Rincon (EHS / EHS-HB) _____ Pauma _____ Fallbrook Street (EHS-HB / HS) _____ Fallbrook View
<u>Inland</u> _____ # of Area Choice	Inland area includes Escondido # of Worksite Choice in Area _____ Del Dios _____ El Norte _____ Hickory _____ Los Ninos
<u>Hwy 78 Corridor</u> _____ # of Area Choice	Hwy 78 Corridor area includes San Marcos, Vista # of Worksite Choice in Area _____ Firebird (EHS / EHS-HB) _____ Foothill _____ Gosnell _____ Island Club _____ Linda Vista (EHS / EHS-HB) _____ Mission _____ Olive (EHS-HB / HS) _____ Westlake (new San Marcos Center - EHS)
<u>Coastal</u> _____ # of Area Choice	Coastal area includes Oceanside and Carlsbad # of Worksite Choice in Area _____ Camp Pendleton (EHS/EHS-HB/HS) _____ Eureka _____ Laurel Tree _____ North Coast _____ Old Grove _____ Sportfisher (EHS-HB / HS)
Preferred weeks of work: (indicate first, second and third preference)	
_____ 38 _____ 42 _____ 45 _____ 46 _____ 52 (EHS only)	
If you are requesting EHS, can you begin work on June 30, 2014? <input type="checkbox"/> Yes <input type="checkbox"/> No	