REQUEST FOR QUALIFICATIONS (RFQ)

Weatherization & Energy Efficiency
Preferred Vendor Network

Subcontractors • Suppliers • Manufacturers • Distributors • Service Providers

BUSINESS OPPORTUNITY AT A GLANCE

MAAC is expanding its Preferred Vendor Network to support weatherization, energy efficiency, utility-funded energy programs, water conservation, and related residential energy improvement activities throughout San Diego County.

$1.1M+	$700K+	$400K+
COMBINED historical annual purchasing across ALL categories in this RFQ	**Historical annual subcontracted services across all contractor/service categories**	**Historical annual materials and supplies across all supplier/product categories**

*Historical expenditures are cumulative across all categories covered by this RFQ and are provided for informational purposes only. They do not represent a per-category amount or guarantee future work, purchases, revenue, or contract value.

RFQ Number	MAAC-WX-PVL-2026-01
Contract Term	Three (3) years + one (1) optional one-year extension
Questions Due	0ctober 23, 2026, 2:00 PM Pacific Time
Statement of Qualifications Due	November 13, 2026, 2:00 PM Pacific Time

Who should apply?

Contractors: Roofing • HVAC • Plumbing • Electrical • Insulation & Air Sealing • General Construction

Service Providers: Recycling • Disposal • Waste Hauling • Secure Document Destruction

Suppliers: Building Materials • Doors & Windows • Appliances • Plumbing Products • Weatherization & Energy Efficiency Products

NEW VENDORS WELCOME | APPLY TO ONE OR MULTIPLE CATEGORIES | NO ELABORATE PROPOSAL REQUIRED

1. Invitation & Opportunity

MAAC invites qualified firms to submit qualifications for inclusion on its Weatherization and Energy Efficiency Preferred Vendor List (PVL). The PVL will establish a network of contractors, suppliers, manufacturers, distributors, and service providers that may be invited to support MAAC programs through purchase orders, project-specific quote requests, bulk purchasing, and other authorized procurement methods.

MAAC welcomes both current vendors and companies that have never previously worked with MAAC. Vendors may apply to one or multiple categories and do not need to provide every service or product listed in this RFQ.

WHY PARTICIPATE?

- Multi-year opportunity: 3-year initial term with one optional 1-year extension
- Multiple vendors: MAAC expects to qualify multiple firms in each category when sufficient qualified responses are received
- Recurring program demand: ongoing housing, weatherization, energy efficiency, and healthy homes activities
- Flexible participation: apply only for the categories that fit your business
- Streamlined response: complete MAAC's forms and provide required supporting documents; elaborate marketing materials or lengthy narratives are not required

Selection to the PVL does not guarantee any minimum amount of work, purchase volume, contract value, or revenue.

2. About MAAC

MAAC is a nonprofit community-based organization serving San Diego County through programs focused on housing, economic development, workforce development, energy services, early childhood education, and community support. MAAC administers housing and energy-related programs designed to improve health, safety, energy efficiency, housing quality, and affordability for income-qualified households.

Program funding may originate from federal, state, local, utility, and other public or private sources. As a result, individual purchases or assignments may be subject to additional funding-source requirements, specifications, documentation, or procurement rules.

3. What MAAC Is Looking For

- Competitive and transparent pricing, including volume, nonprofit, manufacturer-direct, or other available discounts.
- Reliable service, delivery, inventory availability, accurate invoicing, and responsive communication.
- Capacity to support recurring program needs throughout San Diego County.
- Technical expertise and the ability to work safely and professionally in occupied residential properties, when applicable.
- Cost-saving alternatives, product standardization, bulk purchasing, inventory management, or process improvements.
- Strong customer service, local support, and value-added services that improve program delivery.

4. How the Preferred Vendor List Works

MAAC intends to establish multiple vendor pools. MAAC seeks approximately six (6) to nine (9) qualified vendors per category when sufficient responsive submissions are received and intends to select a minimum of three (3) qualified vendors in each category where feasible.

Placement on the PVL means a vendor has been determined qualified for one or more categories. During the PVL term, MAAC may invite qualified vendors to participate in:

- Direct purchase orders
- Informal requests for quotes
- Competitive quote requests
- Emergency procurement assignments
- Bulk or consolidated purchasing opportunities

MAAC may consider factors such as project requirements, availability, price, location, responsiveness, funding-source requirements, past performance, rotation among qualified vendors, or other lawful procurement considerations when assigning work or requesting quotes.

Purchase orders may support multiple projects or funding sources, may remain active for extended periods, and may not be utilized in their entirety. MAAC reserves the right to use any procurement method authorized under applicable regulations and organizational policies.

IMPORTANT
The approximately $1.1M+ in historical annual purchasing identified in this RFQ reflects combined historical expenditures across all categories covered by the solicitation. It is not a budget allocation to any individual vendor pool and is not a guarantee of future purchasing.

5. Vendor Pools

Apply to one or multiple pools. Respond only to the categories your company is qualified and interested in supporting.

CONTRACTOR OPPORTUNITIES

A — Roofing Contractors

Roof repairs/replacement; leak mitigation; flashing; roof ventilation; dry rot associated with roofing; weatherization roofing. Preferred: CA C-39 license; residential and occupied-home experience.

B — HVAC Contractors

Heat pumps; HVAC/furnace replacement; duct repair/replacement/sealing; ventilation; equipment disposal. Preferred: CA C-20 license; residential and energy-efficiency program experience.

C — Plumbing Contractors

Water heaters; plumbing repairs; toilets; faucets; water conservation measures; pipe repair/replacement. Preferred: CA C-36 license.

5. Vendor Pools — Contractor Opportunities (continued)

D — Electrical Contractors

Electrical repairs; service panel upgrades; wiring replacement; lighting improvements; exhaust fan wiring; HVAC electrical connections. Preferred: CA C-10 license.

E — Insulation & Air Sealing Contractors

Attic, wall, and floor insulation; air sealing; duct sealing; other weatherization measures. Appropriate licensing/certifications required for the work performed.

F — General Construction Contractors

Window and door replacement; carpentry; accessibility modifications; minor rehabilitation; health and safety improvements. Appropriate California contractor license(s) required for the work performed.

SERVICE PROVIDER OPPORTUNITIES

G — Recycling, Disposal & Document Destruction

Scrap metal and appliance recycling; construction debris removal; waste hauling; paper shredding; secure document destruction.

SUPPLIER OPPORTUNITIES

H — Building Material Suppliers

Lumber; general construction materials; fasteners; sealants; insulation; safety products.

I — Door & Window Suppliers

Exterior/interior doors; sliding patio doors; energy-efficient windows; hardware and accessories.

J — Appliance Suppliers

Refrigerators; freezers; water heaters; ENERGY STAR® appliances; specialty program appliances.

K — Plumbing Material Suppliers

Toilets; faucets; aerators; showerheads; plumbing fixtures; water conservation devices.

5. Vendor Pools — Specialty Products

L — Energy Efficiency & Weatherization Specialty Products

MAAC seeks manufacturers, distributors, wholesalers, and specialty suppliers capable of providing products commonly used in Weatherization Assistance Program (WAP), LIHEAP Weatherization, Healthy Homes, and housing rehabilitation projects.

Product Category	Examples
Insulation	Blown cellulose; fiberglass insulation; mineral wool; rigid foam board; insulation accessories and related materials.
Air Sealing & Weatherization Products	Caulking and sealants; expanding foam; air-sealing tape; weatherstripping; door sweeps; related air-sealing materials.
Ventilation	Bathroom exhaust fans; ventilation equipment; ducting; ventilation controls and related components.
Water Conservation Products	High-efficiency toilets; toilet components and accessories; low-flow showerheads; faucet aerators; related water-conservation products.
Energy Efficiency	Smart thermostats; digital thermostats; programmable thermostats; related thermostat controls and accessories.
Health & Safety Products	Smoke alarms; carbon monoxide detectors; combustion-safety related products; other health and safety materials commonly used in residential weatherization.

Products listed are representative of MAAC's anticipated purchasing needs. Actual purchases will be based on program needs, applicable contract requirements, technical specifications, funding availability, and individual project requirements. Inclusion of a product in this RFQ does not guarantee purchase.

MAAC is particularly interested in suppliers offering manufacturer-direct pricing, volume discounts, annual pricing agreements, product standardization support, vendor-managed inventory, dedicated account management, local inventory availability, technical support, and product training.

6. Minimum Qualifications

Contractors / Service Providers	Suppliers
• Current business license	• Current business license
• Applicable California contractor license(s), if required	• W-9
• General liability insurance	• Product catalog or representative product information
• Workers' compensation insurance, if applicable	• Delivery/service-area information
• W-9	• Two relevant references
• Two relevant references	

7. Streamlined Response Requirements

MAAC has designed this RFQ to minimize administrative burden. Respondents do not need to prepare an elaborate proposal. Complete the applicable MAAC forms and provide the required supporting documentation.

Submit the following:

- Attachment A — Vendor Qualification Form
- Attachment B — Pricing & Discount Form (complete the contractor/service-provider or supplier section, as applicable)
- Attachment C — References Form (two relevant references)
- Attachment D — Certifications & Required Documents Checklist
- Business license and applicable contractor license(s)
- Insurance documentation, if applicable
- W-9
- Product catalog or representative product information, if applicable

Marketing brochures or supplemental materials may be included but are not required and should be limited to information directly relevant to the vendor pool(s) selected.

NOT SURE WHICH POOL FITS YOUR BUSINESS?
Submit a question to [procurement email] before the questions deadline. MAAC may clarify which category appears applicable but cannot prepare a respondent's qualifications, pricing, or submission.

8. Evaluation & Selection

MAAC will evaluate responsive submissions based on the criteria below. Evaluation may be tailored to the type of vendor and category being reviewed.

Evaluation Criterion	Points
Qualifications & Relevant Experience	**30**
Capacity, Coverage & Reliability	**25**
Pricing & Cost Competitiveness	**20**
Customer Service & Responsiveness	**10**
Value-Added Services & Cost-Saving Approach	**10**
Local Presence & Community Impact	**5**
TOTAL	**100**

Minimum recommended score for qualification: 70 points. MAAC may conduct interviews, request clarifications, verify references, request additional pricing information, and negotiate pricing or terms before finalizing the PVL.

9. Pricing Approach

Because the PVL covers different trades, services, and product categories, MAAC is requesting pricing information appropriate to each vendor type rather than a single universal rate structure.

Contractors and service providers should identify applicable labor, service, mobilization, emergency, material mark-up, and discount information. Suppliers should identify discount structures, delivery charges, minimum orders, volume tiers, nonprofit discounts, manufacturer rebates, annual price commitments, and other applicable pricing terms.

Pricing submitted with this RFQ will be considered in qualification and may be used as a baseline for future purchasing. Placement on the PVL does not prevent MAAC from requesting project-specific or product-specific competitive quotes during the PVL term.

Respondents are encouraged to identify:

- Volume or tiered discounts
- Nonprofit discounts
- Manufacturer-direct pricing
- Annual or extended price commitments
- Rebate programs
- Freight or delivery efficiencies
- Equivalent or lower-cost product alternatives
- Bulk-purchase opportunities
- Vendor-managed inventory or stocking programs

10. Vendor Information Session & Questions

MAAC anticipates holding an optional vendor information session on October 21, 2026. New vendors are encouraged to attend. Attendance is not required and will not affect evaluation.

The session is intended to explain the PVL opportunity, vendor categories, response forms, anticipated purchasing process, and submission requirements. All material clarifications or changes to the RFQ will be issued in writing to preserve a fair procurement process.

Questions must be submitted by October 23, 2026, at 2:00 PM Pacific Time to **lcamou@maacproject.org**.

11. Procurement Schedule

Activity	Date
RFQ Released	October 16, 2026
Vendor Information Session (Optional)	October 21, 2026
Questions Due	October 23, 2026
Responses to Vendor Questions Posted	October 28, 2026
Statement of Qualification Due (SOQs)	November 13, 2026
Evaluation / Reference Checks	November 16–25, 2026
Vendor Selection	December 2, 2026
Vendor Onboarding	December 3–11, 2026
Preferred Vendor List Effective Date	December 14, 2026

12. Submission Instructions

Responses must be submitted electronically in PDF format.

Submit To	Lcamou@maacproject.org
Subject Line	RFQ Response – Preferred Vendor List – [Company Name]
Response Due	November 13, 2026, 2:00 PM Pacific Time
File Naming	CompanyName_MAAC_PVL_2026.pdf

Late submissions may be rejected. Respondents are responsible for confirming that their submission was successfully transmitted.

13. Contracting & Vendor Onboarding

Selected vendors may be required to execute MAAC agreements, provide updated insurance or licensing documentation, complete vendor onboarding requirements, and comply with program- or funding-specific terms before receiving work or purchase orders.

Requirements may vary by assignment or funding source. Qualification for the PVL does not supersede any licensing, insurance, prevailing wage, labor, safety, federal, state, local, utility, or other requirements that may apply to a specific project or purchase.

Vendors are responsible for maintaining required licenses, registrations, insurance, and other eligibility requirements throughout the PVL term and for promptly notifying MAAC of material changes.

14. Reservation of Rights

MAAC reserves the right, to the extent permitted by applicable law, funding requirements, and organizational policy, to:

- Reject any or all responses, in whole or in part.
- Select multiple vendors in each category.
- Waive minor irregularities or request clarification.
- Verify references, licenses, insurance, pricing, and other submitted information.
- Negotiate pricing, terms, scope, or other conditions.
- Request additional quotations or conduct additional competition for specific purchases or assignments.
- Reopen one or more vendor pools during the PVL term.
- Add, modify, combine, or discontinue vendor categories as program needs change.
- Modify, suspend, or cancel this RFQ or the PVL when in MAAC’s best interests.

15. General Terms & Conditions

No Guarantee of Work

Selection to the PVL does not guarantee work, purchase volume, revenue, or contract value. Historical expenditure information is cumulative across all RFQ categories and is not a commitment of future spending.

Costs of Response

Respondents are responsible for all costs associated with preparing and submitting a response.

Public / Funding Requirements

Procurements may be supported by federal, state, local, utility, or private funds and may carry additional requirements. MAAC will communicate applicable requirements when relevant.

Conflicts of Interest

Respondents must disclose actual or potential conflicts of interest and comply with MAAC conflict-of-interest requirements.

Debarment & Suspension

Respondents must certify, when applicable, that they are not debarred, suspended, or otherwise excluded from participation in covered transactions.

Non-Collusion

Respondents must certify that their submission was prepared independently and without collusion.

Changes to Information

Vendors must promptly notify MAAC of material changes to ownership, licensing, insurance, contact information, capacity, or eligibility.

Right to Verify

MAAC may verify any information submitted and may request additional documentation reasonably necessary to complete its evaluation or onboarding.

16. RFQ Contact

Questions: lcamou@maacrpoject.org
Submissions: lcamou@maacrpoject.org
MAAC: lcamou@maacproject.org

READY TO RESPOND?

1. Select the vendor pool(s) that fit your business.
2. Complete Attachments A–D.
3. Include the required licenses, insurance, W-9, and product information, as applicable.
4. Submit your response by the deadline.

MAAC welcomes qualified current and prospective vendors interested in supporting programs throughout San Diego County.

RFQ Response Package — Overview

The following attachments are designed to serve as the respondent's primary submission. Elaborate narrative proposals are not required.

Attachment	Purpose	Who Completes
A — Vendor Qualification Form	Company information, pool selection, experience, capacity, service area, licenses	All respondents
B — Pricing & Discount Form	Contractor/service or supplier pricing structure and available discounts	All respondents; complete applicable section
C — References	Two relevant references for comparable work, services, or supply relationships	All respondents
D — Certifications & Checklist	Required documents and certifications	All respondents

Submission reminders

- Apply only to the vendor pools that fit your business.
- Use concise responses. Attach supplemental information only when it helps MAAC evaluate your qualifications.
- Do not assume historical purchasing is allocated evenly among vendor pools or vendors.
- Keep contact, license, insurance, and pricing information current during the PVL term.

End of RFQ Body — Attachments Follow

ATTACHMENT A — VENDOR QUALIFICATION FORM

Company Information

Legal Company Name

DBA (if applicable)

Primary Contact / Title

Email

Phone

Business Address

Website

Years in Business

Number of Employees

Primary Service Area

Vendor Pool Selection — check all that apply

☐ A Roofing ☐ B HVAC ☐ C Plumbing ☐ D Electrical ☐ E Insulation/Air Sealing ☐ F General Construction
☐ G Recycling/Disposal ☐ H Building Materials ☐ I Doors/Windows ☐ J Appliances ☐ K Plumbing Materials ☐ L Specialty Products

Qualifications & Capacity

Briefly describe your company's relevant experience for the pool(s) selected:

_____
_____

Describe your staffing, crews, inventory, delivery, or operational capacity relevant to MAAC's needs:

_____
_____

Describe your geographic coverage and typical response/delivery time within San Diego County:

_____
_____

List applicable contractor licenses, certifications, manufacturer authorizations, or other relevant credentials:

_____
_____

Describe experience working in occupied homes, publicly funded programs, weatherization/energy-efficiency programs, or comparable environments, if applicable:

_____
_____

Identify any value-added services, technical support, training, inventory management, or cost-saving solutions you can offer:

_____
_____

ATTACHMENT B — PRICING & DISCOUNT FORM

Complete the section(s) applicable to your business. Pricing is used to evaluate competitiveness and may serve as a baseline; MAAC may request project-specific or product-specific quotes during the PVL term.

B-1 Contractor / Service Provider Pricing

Pricing Item	Rate / Amount	Notes / Conditions
Standard Labor Rate / Hour		
Lead Technician / Supervisor Rate / Hour		
Crew Rate / Day (if used)		
Emergency / After-Hours Rate		
Mobilization / Trip Fee		
Typical Material Mark-Up %		
Other Common Fee (describe)		

B-2 Supplier Pricing

Pricing Item	Response	Notes / Conditions
Standard Discount from Published/List Price		
Volume / Tiered Discount Structure		
Nonprofit Discount		
Delivery / Freight Charges		
Minimum Order Requirements		
Manufacturer Rebates / Incentives		
Annual Price Commitment Available?		
Local Inventory / Stocking Program		
Other Discount or Savings Program		

Additional Cost-Saving Opportunities

Describe product standardization, equivalent alternatives, bulk purchasing, vendor-managed inventory, delivery consolidation, manufacturer-direct pricing, or other opportunities that could reduce MAAC's total cost:

_____
_____
_____

ATTACHMENT C — REFERENCES

Provide two references for comparable work, services, or supply relationships completed or active within the last five years.

Reference 1

Organization

Contact Name / Title

Phone

Email

Services / Products Provided

Approximate Contract / Purchasing Relationship

Dates

Reference 2

Organization

Contact Name / Title

Phone

Email

Services / Products Provided

Approximate Contract / Purchasing Relationship

Dates

ATTACHMENT D — CERTIFICATIONS & REQUIRED DOCUMENTS CHECKLIST

Required Documents

☐ Attachment A — Vendor Qualification Form
☐ Attachment B — Pricing & Discount Form
☐ Attachment C — Two References
☐ Current Business License
☐ W-9
☐ Applicable California Contractor License(s), if required
☐ General Liability Insurance, if applicable
☐ Workers' Compensation Insurance, if applicable
☐ Product Catalog / Representative Product Information, if applicable
☐ Delivery / Service Area Information, if applicable

Certifications

☐ Conflict of Interest — Respondent has disclosed any actual or potential conflict of interest relevant to this procurement.

☐ Debarment & Suspension — Respondent certifies, to the extent applicable, that it is not debarred, suspended, or otherwise excluded from participation in covered transactions.

☐ Non-Collusion — Respondent certifies that this response was prepared independently and without collusion.

☐ Accuracy — Respondent certifies that the information submitted is true and complete to the best of its knowledge.

Authorized Signature

Authorized Representative

Title

Signature

Date